

Arvin Little League

By-Laws



Arvin Little League BYLAWS

ARTICLE I PURPOSE

1.1 Objective

The object of Arvin Little League. (The League or The Organization) is to provide student athletes from 4-13 years of age, leadership, responsibility, work ethic and teamwork skills: while learning to play baseball within the division guidelines. The organization includes community leaders and volunteers that are focused on providing our youth a social and positive experience that will last a lifetime. Games are held in the city of Arvin, which provides community members of all ages a place where they can watch their neighbors, relatives, and fellow classmates play a good old fashioned game of baseball.

1.2 Nonprofit Status

This corporation is organized exclusively for charitable purposes within the meaning of section 501(c) (3) of the Internal Revenue Code. Arvin Little League is a non- profit corporation.

1.3 Not permitted Activities

Notwithstanding any other provision of these Articles, the organization shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal income tax as an organization described in section 501 (c) (3) of the Internal Revenue Code (or corresponding section of any future federal tax code).

ARTICLE II ORGANIZATION

2.1 Boundaries

The League shall provide baseball programs for students of, but not limited to, the Arvin, Lamont, Vineland, Di Giorgio, Sunset School boundaries and to provide the ideals of good sportsmanship and integrity in all aspects of the program. Starting with the 2025 season, children at the youngest level of the program (League Age 4-7) will have the ability to register for any program they choose, without respect to any geography- or school-related eligibility requirements. Those players who register under this option will also be fully eligible to participate in all aspects of league play, including International Tournament play, for the duration of their Little League careers provided they have continuous and unbroken participation within the specific league where initially registered and provided all other participation eligibility requirements have been met.

2.2 Rules of Operation

The league shall operate under the rules and guidelines of Arvin Little League (ALL) which is governed by Little League International (LLI).

In addition to the ALL league classifications, ALL shall also offer T-Ball and Coach-Pitch League classifications.

T-Ball programs are for players 4-6 years old who want to learn the fundamentals of hitting and fielding.

Coach-Pitch programs are for players 6-7 (with an option for 5-6 year olds with one year of Tee Ball experience) years of age who want to expand their knowledge of baseball in a competitive setting.

Minors programs are for players 8-11 year olds who want to prepare for an eventual selection to a major division team. Option for Allstars.

Intermediate (50/70) programs are for players 11-13 who want a transitional program using 50 foot pitching distance and 70 foot base paths and offers a full range of tournament play, including World Series.

ARTICLE III GOVERNMENT

3.1 Executive Board

The government of the League shall be under the supervision of the Executive Board. This Executive Board shall have a membership of a President, Vice President, Secretary, Treasurer, and Registrar.

3.2 Executive Board Duties

The Executive Board will be the precipice of the board, being the primary leaders. The Executive Board will have the power to overturn any decisions if such accords have negative results affecting the league. The Executive Board may call for an Executive Board only meeting and make decisions absent of the Board of Directors, in emergency situations, where board grid lock may occur, or in situations where privacy may be with-standing.

3.3 Board of Directors

The Board of Directors serves membership in the following positions: Equipment Manager, Player agent, Safety Officer, Umpire in Chief, League information Officer, Coaching Coordinator, Sponsor Fundraising Manager, Concession Manager, Marketing/Public Relations Manager. and Members at Large.

The Organization shall, at its discretion, have the option of combining or separating any position.

3.4 Term and Elections

The aforementioned Executive Board shall be elected annually for a one-year term. Elections will be held in November of each year. Any member of the board can be removed by a majority vote (more than half) for any reason deemed necessary.

3.5 Board Vacancies

Any openings occurring in either board through resignation or dismissal shall be filled at the next scheduled board meeting, either by nomination of a new

member, or by assigning a current board member to serve in the interim until a new member is found. The new member or interim board member will be decided by a majority vote of the League members present. (Quorum) The board will list any open positions on any social media platform and its website until they are filled. If the president is to leave the board before their term is complete, the Vice President will fulfill the duties of the President for the remainder of the term.

3.6 Board Position Descriptions

1. President:

Presides at league meetings, and assumes full responsibility for the operation of the local league. The president receives all mail, supplies, and other communications from the Little League International. The president must see to it that league personnel are properly briefed on all phases of rules, regulations, and policies of Little League. The league president is the contact between the local organization and Little League International.

- Presides over regularly scheduled meetings.
- Delegates duties and organizes committees as they deem necessary.
- Offers support to all members of the board.
- Administers coach selection process.
- Assists Vice-President with team formation.
- Represents the League in the community as the face of the league.
- Arrange and schedule a photographer for team photos for the league.
- The President is authorized to disburse league monies.
- The President works with the Treasurer to create the budget.
- Attends all District 61 meetings.
- Reports on those meetings to the board.
- Responsible for submitting all required paperwork to the Little League International.
- The President is an authorized signer on the league bank account.
- The President votes only in the event of a tie and during any election of board members.

2. Vice-President:

Presides in the absence of the president; works with other officers and committee members; is ex-officio member of all committees and carries out such duties and assignments as may be delegated by the president.

- Assists the President in all areas of responsibility.
- Presides over meetings in the absence of the President.
- Administers the annual player evaluations process.
- Oversees team formation process.
- Oversees all player activity, including addressing any formal request or complaint from a player's parent or guardian.
- Handles any league complaints.
- Oversees the Coach of Coaches/ Coach Coordinator.
- The Vice President communicates season needs to proper board members.
- The Vice President is a voting position.

3. Secretary:

Maintains a register of members and directors; records the minutes of meetings; is responsible for sending out notice of meetings, issues membership cards and maintains a record of league's activities.

- Prepares Agenda for Meetings with input of all board members.
- Takes accurate minutes at all regularly scheduled meetings.
- Distributes copies of minutes to all Board members prior to the next scheduled meeting, makes any changes if needed. Minutes must be approved by the board at the next scheduled meeting.
- Takes Attendance at meetings and determines voting eligibility of members.
- Compare the bank statement to the Treasurer's report from each meeting. Addresses any discrepancies during the next meeting.
- The Secretary is an authorized signer on the league bank account.
- The Secretary is a voting position.

4. Treasurer:

Signs checks co-signed by another officer or director; dispenses league funds as approved by the Board of Directors; reports on the status of league funds; keeps local league books and financial records; prepares budgets and assumes the responsibility for all local league finances.

- Keeps accurate records of all money transactions.
- Works with the President to prepare a budget at the beginning of each fiscal year (July). The budget should be voted on and passed by the board before any League monies are spent. Any League money over \$200 that is not budgeted requires a majority vote (more than half) before being spent.
- Responsible for disbursement of Association money.

- Submits a financial report to the Board at each regularly scheduled meeting that includes, at minimum: beginning balance (from the previous meeting), itemized summary of all income, itemized summary of all expenses, and current balance. A current bank statement should be available for board review.
- Responsible for timely filing taxes each year and/or submitting them to be filed.
- The treasurer is an authorized signer on the league bank account.
- The Treasurer is a voting position.

5. Registrar:

- Responsible for uniform order for players and coaches.
- Receives all uniforms from supplier and disburses to coaches prior to first league games.
- Coordinates volunteers for league events.
- Maintains a contact list of volunteers.
- Works to fill needs for fall ball.
- Works with Web Communications Coordinator to advertise for upcoming events and needs.
- The Registrar is a voting position.

6. Equipment Manager:

- Inventories all team equipment prior to season. Keeps records of what equipment is given out.
- Secures any additional necessary equipment prior to season start.
- Disburses all team equipment at the beginning of season to coaches.
- Collects all team equipment from coaches at the end of season.
- Reports any damaged or lost equipment to the Executive Board.
- Arranges secure storage of equipment in the off-season.
- Orders all turf, chalk, paint, dirt for fields.
- The Equipment Manager is an authorized card holder and sends in receipts to the treasurer for all purchases.
- The Equipment Manager is a voting position.

7. Umpire in Chief:

Serves as coordinator of and advises the league President on the league umpire program; responsible for recommending umpires to the league President for appointment to the league umpire roster; recruiting and retaining volunteer umpires; establishing a league umpire training program consistent with Little League® guidelines; coordinating and

assisting with conducting umpire clinics at league and district level; communicating rule changes to league umpires; scheduling league umpires for regular season games; evaluating league umpires using established guidelines to maintain program integrity; further continual improvement, and prepare league umpires for advancement to tournament levels; communicating with and providing updates to the District Umpire Consultant on the league umpire program, and attending Umpire Training programs at the District, State, Region, and/or Headquarters level.

- Recruits and trains umpires for league games
- Schedules umpires for all league games.
- Verifies umpires are assigned prior to games.
- Reports any issues with Umpires.
- The Umpire Coordinator is a voting position.

8. Sponsorship / Fundraising Coordinator:

Solicits and secures local sponsorships to support league operations; collects and reviews sponsorship and fundraising opportunities; organizes and implements approved league fundraising activities; coordinates participation in fundraising activities; and maintains records of monies secured through sponsorship and fundraising initiatives.

- Contact local businesses who may be interested in sponsoring the League.
- Responsible for developing and managing all fundraising efforts.
- Coordinate league fundraising event for Spring/Fall Baseball.
- Send thank you letters for donations.
- Share sponsors/donors on the website and work with the Web Communications Coordinator to post appreciation.
- Works to create fanware sales.
- The Fundraising Coordinator is a voting position.

9. League Information officer:

Sets up and manages league's official website; sets up online registration and ensures the league rosters are uploaded to Little League; assigns online administrative rights to other local volunteers; ensures that league news and scores are updated online on a regular basis; collects, posts, and distributes important information on league activities including direct dissemination of fundraising and sponsor activities to Little League, the district, the public, league members, and the media; serves as primary contact person for Little League regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League International. Provides player, coach and manager records to Little League International in electronic format.

- Maintains Association website
- Send out all Association broadcast emails.
- Maintains Association Social Media accounts.
- Posts all current board vacancies on social media accounts.
- Works with the board to advertise for events and season info.
- The League Information officer is a voting position.

10. Coach Coordinator:

Represents coaches/managers in league; presents a coach/manager training budget to the board; gains the support and funds necessary to implement a league-wide training program; orders and distributes training materials to players, coaches and managers; coordinates mini-clinics as necessary; serves as the contact person for Little League and its manager-coach education. Receives and distributes coaching information from Little League International and distributes to all coaches and managers.

- Supports Coaches with parental issues, player issues.
- Handles any issues with coaches.
- Plans pre season meeting with all coaches to go over season.
- Mentors coaches, assists with practice planning as needed.
- The Coach Coordinator is a voting position.

11. Player Agent:

Conducts annual tryouts, and is in charge of player selection, assists president in checking birth records and eligibility of players; serves as a member of the Board of Directors of the local league and generally supervises and coordinates the transfer of players to or from the Minor Leagues according to provisions of the regulations of Little League.

- Registers Players
- Sets up teams through registration software.
- Works with the League Information Officer to advertise for the upcoming season.
- Works with the Vice President on the team formation process and sends out notices to players and coaches.
- Maintains registration system on website.
- Creates official roster documents and team binder for ALL.
- Creates official binders for tournament play
- The Player Agent is a voting position.

12. Concessions Manager:

Maintains the operation of concession facilities; organizes the purchase of concession products; responsible for the management of the concession sales at league events; schedules volunteers to work the concession booth during league events; collects and reviews concession related offers including coupons, discounts, and bulk-purchasing opportunities; and organizes, tallies and keeps records of concession sales and purchases.

- Cleans and maintains all operations of the snackbar building.
- Informs the President and Vice President of any damages or repairs that are needed.
- Submits vendor contracts to the board for approval.
- Submits a menu to the board for approval each season.
- Purchases supplies to fulfill the menu, making sure to stay within the budget.
- Schedules volunteers to work concessions during league events.
- Submits Square sales reports and monies to the Treasurer nightly for deposit. (Money is not to stay in the snack bar over night)
- The Concessions Manager is a voting position.

13. Safety Officer:

Coordinates all safety activities; ensures safety in player training; ensures safe playing conditions; coordinates reporting and prevention of injuries; solicits suggestions for making conditions safer; reports suggestions to Little League International through the league president and prepares the ASAP plan for submission to Little League International.

- Coordinates all safety activities, including yearly training
- Reports safety suggestions to LLI
- Reports any safety incidents to the President, Vice President
- Fills out paperwork to submit to LLI in the event of a safety incident
- Prepares the ASAP plan for submission to LLI
- The Safety Officer is a voting position.

14. Fields Coordinator:

- Applies for field use with the Arvin, Di Giorgio, Sunset, Vineland School districts or parks department for each season's needs.
- Reviews ALL schedules and identifies field conflicts. Supervises coaches' rescheduling of games due to field conflicts, inclement weather, or other reasons. Keeps a master schedule of all league games for all levels. Forwards updated master schedule to President and Umpire Coordinator.
- Handles requests for all field related issues from coaches.
- Attends all field scheduling meetings.

- The Field Coordinator is a voting position.

15. Member At Large:

- A Member at Large may only be voted in if all board positions are filled.
- Assists with any duties delegated to them by the president.
- Offers support to board members.
- A Member at Large is eligible to vote after they have attended the 2 most recent meetings. At the next meeting, they may begin participating in voting.

3.7 Background Checks:

All Board Members, coaches, team managers, volunteers of the field or dugouts will be background checked yearly.

ARTICLE IV MEETINGS AND VOTING

4.1 Meeting Types

There shall be two types of meetings: the Executive and the General. In the Executive meeting, Executive Board members only shall be present. Any additional parties to any parts of Executive meetings are at the discretion of the Board. General meetings are open to anyone who has an interest in promoting the purposes of Arvin Little League. Monthly meetings shall be considered general meetings. Executive meetings are only scheduled if needed at the discretion of the Executive board.

4.2 Majority Vote

A majority of the Board members must be present for any vote to be constituted. Majority is defined as two thirds of the current board. A meeting can take place without a minimum, however, no transaction of business shall be taken without a majority vote. Board members who are not present are not allowed to vote, unless by written vote (an emailed statement sent to the entire board expressing their views and how they would like to vote). Written votes could only be done for items listed on the agenda that an absent voter would know about prior to the meeting taking place. For matters that require a vote which cannot wait until the

next board meeting, a vote may be taken by electronically and would require a response from at least two thirds of all members. If a vote results in a tie, the president shall cast the tie breaking vote.

4.3 Meeting Order

The issues at hand shall dictate all meetings. Board members are free to express opinions and vote on issues intended to govern any aspect of the League as deemed necessary. The General meetings shall have, but are not limited to, the following format:

- Meeting Called to Order
- Roll Call
- Report of Secretary
- Treasurer's Report
- Report of any members who are on agenda
- Resolution of Outstanding Business
- New Business to be added to the next agenda
- Questions and Answers
- Next Meeting Date Confirmation
- Adjournment

4.4 Not included in By-Laws

For any rules not outlined in the by-laws, decisions will be made by majority vote of board members.

4.5 Attendance

Board members are expected to attend all board meetings. If a board member does not attend at least two of the last three regularly scheduled meetings at any time, a vote must be taken on whether termination is just.

ARTICLE V AMENDMENTS

5.1 Amendments

Amendments can be made to the by-laws at any time by majority vote. The purpose of the organization cannot be amended.

ARTICLE VI DISSOLUTION

6.1 Dissolution

Dissolution of the organization must be voted by a majority vote. Upon reaching an agreement to dissolve the organization and after paying or adequately providing for the debts and obligations of the organization, any remaining assets shall be distributed to a non profit that benefits the youth of Arvin.

Local Little League Rules

Background

These local rules supplement the Official Little League rules and govern the playing of baseball in the local league. The Board of Directors shall operate according to the official regulations, playing rules, California District 61 policies, and these local rules, implemented in the best interests of all players.

The league operates multiple divisions based on league age, determined by Little League, Inc. A limited number of "Play-up/down" waivers may be accepted each season.

Little League is a volunteer organization that provides an outlet for healthy activity and leadership training, promoting teamwork, sportsmanship, and fair play.

Role of Parents and Volunteers

Success depends on parent and volunteer participation. Managers, coaches, umpires, scorekeepers, and facility managers are needed to support league operations and create a positive experience.

All Volunteers

- All volunteers must register themselves online at ArvinLittleLeague.org
- Volunteers must complete a background check every season (yearly).
- Volunteers must complete an abuse awareness course every season (yearly).

Sportsmanship

- Respect all participants in the league.
- Follow game rules, avoid arguments, play fair, and accept umpire decisions.
- Disruptive behavior, foul language, or rule violations will not be tolerated.
- Alcohol, illegal drugs, tobacco, and vapes are prohibited and may result in suspension or ejection.
- Misuse of league equipment may result in suspension or ejection.
- Umpires must master Little League rules and wear proper safety gear.
- Spectators should encourage all players and support volunteer efforts.

Replacement Players

- Managers must contact player agents to replace a player.
- A player cannot be replaced in the last two weeks of the season.

Time Limits

- T-Ball: 3 Innings
- Coach Pitch: 5 innings, Optional 6th due to tie.
- Minors: 1 hour 45 minutes (drop-dead at 1 hour 55 minutes), 3-6 innings.
- Majors & Above: No time limit; no new inning starts after 10 PM. 3 innings minimum.
- Umpires and coaches must keep the game moving.

Team Responsibilities

Pregame Responsibilities:

- **Both** teams must prepare the field, including setting bases, chalking foul lines and the batter's box, and basic field maintenance.
- Lineups must be submitted to GameChanger 10 minutes before the game.

Postgame Responsibilities:

- Both teams must clear the field.
- Bases must be stored in the C-train, in their designated spots.
- Dugouts must be cleaned of trash at the end of every game.
- Equipment must be properly stored in the C-train in its designated spots.

Safety

- Umpires must have fully stocked first aid kits, which can be checked out at the snackbar.
- No games during unsafe weather or field conditions. Unsafe weather includes but is not limited to, 3 digit temperatures, Thunder storms, Heavy Rain, flooded fields and Unhealthy Air as defined by the EPA/AirNow.
- Home plate umpires suspend games for weather/darkness.
- Fields should be inspected for hazards.
- Only cleared managers, coaches, umpires, and players are permitted on the field and dugouts. Cleared members can be identified with a clearance card.
- Only coaches or helmeted players may retrieve bats.
- Male players in minors and above should wear protective cups.
- Offensive players must wear helmets at all times.
- Batters/runners removing helmets before entering the dugout will receive warnings.

Special Playing Rules

T-Ball:

- Three-out rule applies.
- Maximum of six swings per batter.
- Maximum of seven runs per inning.
- Pitchers must keep one foot in the circle until the ball is hit.
- Foul balls must travel beyond the chalked distance line.
- All players take the field (six infielders, others in the outfield).
- No extra innings; games can end in a tie.
- Managers may not physically assist batters or runners.
- Lineups must be submitted to GameChanger 10 minutes before game time.

Coach Pitch:

- Six-pitch maximum per batter.
- Maximum of six runs per inning.
- Final inning: The away team may only score 10 runs over the home team's score; the home team may score enough to win by one run or tie.
- Pitchers must have one foot in the circle until the ball is hit.
- Tie games will have 1 extra inning.
- The umpire determines when play is over.
- Lineups must be submitted to GameChanger 10 minutes before game time.

Minor Division:

- Maximum of five runs per inning.
- Tie games will have 1 extra inning.
- No dropped third strike rule.
- Umpires determine play completion.
- Lineups must be submitted to GameChanger 10 minutes before game time.

Intermediate Division:

- Minimum of five innings, maximum of seven innings, unless tied.
- No new inning can start after 10 PM.
- Only two members of the coaching staff are allowed on the field at any time.
- Managers are responsible for tracking their pitchers' pitch count and rest days.
- Lineups must be submitted to GameChanger no less than 10 minutes before game time.
- All offensive players must wear batting helmets at all times.
- Catchers must wear full protective gear.

Only cleared managers, coaches, umpires, and players are permitted on the playing field and dugout areas. They can be identified by a clearance card.

General Guidelines

- Only rostered players and approved volunteers are allowed in dugouts and playing areas.
- All players must wear the full league uniform.
- Shirts must be tucked in, hats worn forward, and outerwear must go under the uniform.
- Infielders may not position themselves in front of the first base-pitcher-third base imaginary line.

Standings

If teams have identical records, tiebreakers are:

1. Head-to-head record.
2. Total runs scored in head-to-head games.
3. Coin toss if necessary.

All-Star Team Selections

- All players have an opportunity for selection.
- Eligibility is based on age, games played, availability, ability, and tryouts.
- Selection is based on skill, not popularity or affiliation.
- Teams must have 12-14 players.
- Selected players receive jerseys and hats at no cost but may provide pants, belts, and socks.
- Families must participate in fundraising.
- Regular season managers receive priority for coaching roles based on standings.

Play Up/Down Petition Policy

- Players usually play at their designated age level.
- Play-up requests are evaluated on roster space, skill level, safety, school grade, and birth date.
- Skill level alone is insufficient for approval.
- Limited play-up exceptions are allowed each season.
- Players must register for their age-appropriate division first.
- No skipping divisions; players must complete a season before petitioning to play up.

These rules and guidelines ensure a structured, fair, and enjoyable experience for all participants in Arvin Little League.